



Los Angeles County Regional Park And Open Space District

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May 19, 2015

The Honorable Board of Directors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Directors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

1-P May 19, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

**ALLOCATE CITIES EXCESS FUNDS AVAILABLE TO THE FOURTH SUPERVISORIAL DISTRICT
AND AUTHORIZE AWARD AND ADMINISTRATION OF A GRANT TO THE DEPARTMENT OF
PARKS AND RECREATION FOR THE NORWALK GOLF COURSE IMPROVEMENTS PROJECT
(FOURTH DISTRICT)(3 VOTES)**

SUBJECT

Approval of the recommended actions will allocate \$3,500,000 Cities Excess Funds available to the Fourth Supervisorial District, pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the Department of Parks and Recreation for the Norwalk Golf Course Improvements Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Norwalk Golf Course Improvements Project categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the project.
2. Allocate \$3,500,000 in Cities Excess Funds, available to the Fourth Supervisorial District, pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996, to the City of Norwalk for a grant to the Department of Parks and Recreation for the Norwalk Golf Course Improvements Project.
3. Authorize the Director of the Department of Parks and Recreation, in his capacity as the Director of the Los Angeles County Regional Park and Open Space District, to award a \$3,500,000 grant for the Norwalk Golf Course Improvements Project, after the City of Norwalk assigns the right to apply to the Department of Parks and Recreation; and, if applicable conditions have been met, to administer the grant as of the date of this action and pursuant to procedures in the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects; otherwise, funds shall remain in the Excess

Funds account.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allocate \$3,500,000 in Cities Excess Funds, available to the Fourth Supervisorial District pursuant to the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (1996 Proposition), to the City of Norwalk (Norwalk) for a grant to the Department of Parks and Recreation (Department) for the Norwalk Golf Course Improvements Project (Project).

The Project consists of general improvements to the existing golf course, including the following: driving range relocation; development of a new storage facility with office and restroom; renovation of existing clubhouse including development of an approximately 900 square foot community room; development of a covered patio and snack bar area; development of ADA-compliant restrooms; purchase and installation of heating, ventilation, and air conditioning systems as well as lighting throughout the facility; improvements to the existing irrigation system; rehabilitation of an existing parking lot; and purchase and installation of fencing.

The total project cost is estimated at \$3,500,000.00 and is fully funded by the recommended allocation of Cities Excess Funds. Norwalk will assign its right to apply for the Cities Excess Funds to the Department.

It is also recommended, that the Director of the Department of Parks and Recreation (Director), in his capacity as the director of the Los Angeles County Regional Park and Open Space District (RPOSD), be authorized to award the grant after Norwalk assigns the right to apply to the Department of Parks and Recreation; and only if applicable conditions have been met, such as: grantee qualifications, consistency between the projects and requirements of the 1996 Proposition, and grantee agreement with California Environmental Quality Act (CEQA) requirements for the project; and to administer the grant pursuant to the Procedural Guide for Specified, Per Parcel, and Excess Funds Projects previously approved by the Board.

Implementation of Strategic Plan Goals

The recommended actions will further the Board-approved County Strategic Plan Goals of Operational Effectiveness/Fiscal Sustainability (Goal 1) by enhancing recreational opportunities at Norwalk Golf Course in the Fourth Supervisorial District.

FISCAL IMPACT/FINANCING

Sufficient appropriation for the grant, in the amount of \$3,500,000, is budgeted in the Fourth Supervisorial District's portion of the Los Angeles County Regional Park and Open Space District Excess Funds Project Fund, HD6.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The 1996 Proposition requires that agencies to which funds were allocated under the Safe Neighborhood Parks Propositions of 1992 and 1996 encumber all such funds prior to receiving grants of Excess Funds. The Department has met this requirement.

The 1996 Proposition provides a method for determining, each fiscal year, the amount of funds

available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood Parks Propositions of 1992 and 1996. The recommended grant will be funded from the Excess Funds available to the Fourth Supervisorial District for Cities projects.

The Board may establish additional conditions on grants of Excess Funds. The Director will be authorized to award grants when all applicable conditions have been met. Any funds allocated by the Board, but not encumbered by award of a grant contract in the same fiscal year, shall be available for allocation by the Board in the following fiscal year.

On June 2, 2009, the Board approved the Procedural Guide to govern the administration of RPOSD grants. The Procedural Guide will appropriately govern the administration of the recommended grant as well.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the CEQA. The project, which consists of driving range relocation, new storage facility with office and restroom; renovation of existing clubhouse including a new 900 square foot community room; a new covered patio and snack bar area; new ADA-compliant restrooms; replacement of HVAC and lighting throughout the facility; upgrades to the existing irrigation system; renovation of the existing parking lot; and installation of new fencing is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301(d)(e), 15303(e) and 15304(b) of the State CEQA Guidelines, and Classes 1(c)(g), 3(b) and 4(c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves repair and maintenance of existing structures, addition to existing structures provided that the addition will not result in an increase of more than 2,500 square feet; new construction of accessory structures; and new landscaping.

The proposed project will not involve the removal of healthy, mature or scenic trees. Additionally, the proposed project is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the proposed project records.

CONTRACTING PROCESS

A Grant Project Agreement will be entered into and administered under authority delegated to the Director, and pursuant to the Procedural Guide approved by the Board in 2009 only if all applicable conditions of the grant have been met. The Project Agreement will be approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on any other projects funded by RPOSD but are required so that the Department may proceed with the Norwalk Golf Course Improvements Project, if all applicable conditions are met.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects/Debt Management Division, and one copy to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Russ Guiney", with a stylized flourish at the end.

RUSS GUINEY

Director

RG:JB:WRO:sc

c: Interim Chief Executive Office
County Counsel
Acting Executive Office, Board of Supervisors